

ANNEX F

INTERSERVICE SUPPORT AGREEMENT
N00207-92275-080

BETWEEN

COMMANDING OFFICER, NAVAL AIR STATION, JACKSONVILLE
AND
COMMANDER, DEFENSE LOGISTICS AGENCY
DISTRIBUTION DEPOT JACKSONVILLE

PART I
GENERAL

A. Participants

The parties to this agreement are the Commanding Officer, Naval Air Station, Jacksonville, Florida, hereinafter referred to as the SUPPLIER, and Commander, Defense Logistics Agency, Distribution Depot Jacksonville, hereinafter referred to as the RECEIVER.

B. Authority

This agreement is prepared under the guidelines contained in DoD 4000.19, OPNAVINST 4000.84A and NAVCOMPT Manual Volume 7, Chapter 5.

C. Purpose

The purpose of this agreement is to specify the support services the SUPPLIER will provide to the RECEIVER as shown in Appendix A.

PART II
SCOPE

A. This agreement covers facilities, administrative and logistical support services, including all negotiated labor, services, and materials provided to the RECEIVER as stated herein.

B. Each party shall conduct an annual review of this agreement to evaluate its effectiveness and determine if any modifications are needed. Modifications determined to be mutually acceptable and practical must be agreed upon by both parties. Modifications desired by either party are to be requested in writing in advance of the proposed effective

date. This agreement may be cancelled at any time by mutual consent of the parties concerned or either party must give 180 days written notice to the other party. If this agreement must be terminated with less than 180 days notice to the other party, the terminating party may be billed by the non-terminating party for reimbursement of unavoidable termination and re-procurement expenses incurred during the 180 day period following notification.

C. The period of this agreement is indefinite. It shall be effective upon formal acceptance by both parties or date mutually agreed to by both parties. It shall remain in force until modified or terminated by mutual consent of all parties following procedures set forth above. In the event of mobilization or other emergency, this agreement will remain in force only within SUPPLIER's capabilities.

PART III FINANCIAL RESPONSIBILITY

A. The SUPPLIER will provide support services on a reimbursable basis as shown in Appendix A. The RECEIVER shall finance the performance of all functions within its mission which are not specified herein.

B. The RECEIVER will reimburse the SUPPLIER for these services by a funding document (DD Form 448, Military Interdepartmental Purchase Request or equivalent) prior to the beginning of each fiscal year. Funding documents must cite the accounting classification to which such services are to be charged and the total dollar limitation. The SUPPLIER will acknowledge acceptance of funds received by signing and returning a copy of funding document within five (5) days of receipt.

C. The reimbursable amounts shown on the DD Form 1144 are for a one year period and subject to readjustment on a quarterly basis.

D. The SUPPLIER will bill the RECEIVER, normally on a monthly basis, via the Defense Finance and Accounting Service, Jacksonville, Box 15, Naval Air Station, Jacksonville, FL 32212-0015.

PART IV SPACE ALLOCATIONS

A. Real property accounting will be per existing procedures under the cognizance of the SUPPLIER. The facilities

utilized by the RECEIVER and subsequent improvement thereto will be carried on the SUPPLIER's real property inventory.

B. Prior to the initiation of any major structural changes in a building, the RECEIVER will obtain written authorization from the SUPPLIER. Permanent structural changes, additions, or installations accomplished and financed by the RECEIVER during occupancy will remain in place and left in a condition comparable with the rest of the building or structure. Upon termination/conclusion of his agreement, the SUPPLIER may require the RECEIVER to pay all costs associated with reverting a facility back to its original use if structural changes were accomplished for the sole purpose of satisfying the specific, unique requirements of the RECEIVER.

C. The RECEIVER will maintain all assigned space in a high condition of cleanliness and readiness and keep the SUPPLIER's Facilities and Engineering Officer advised and informed, in a timely manner, of any discrepancies within authorized area of responsibility. The RECEIVER will notify the SUPPLIER of any intention to vacate assigned spaces at least 180 days prior to the proposed effective date. The RECEIVER is not authorized to assign spaces vacated or occupied to another tenant. Spaces are to be returned to the SUPPLIER's Facilities and Engineering Director. Upon vacating assigned spaces, the RECEIVER will dispose of excess Class III or IV (plant/minor) property and ensure that spaces are left free of debris; assigned spaces are subject to inspection and release of SUPPLIER.

D. In the event the SUPPLIER finds it necessary to relocate the RECEIVER from assigned facilities, the SUPPLIER is responsible for providing alternate space and facilities of comparable serviceability per NAVCOMPT Manual, Volume 7, Chapter 5.

E. A total of 885,012 square feet of administrative/storage space has been assigned to the RECEIVER for exclusive use.

<u>BUILDING NUMBER</u>	<u>SQUARE FEET</u>	<u>OCCUPANCY</u>
108	250	Joint with NSC
109	39,118	Joint with NSC
110-ANNEX	61,600	Sole
110-1	71,720	Joint w/NSC, NPPSO
110-2	54,000	Joint w/NCTS, PSA, GTS
110-3	54,500	Joint with NSC
111	75,600	Sole
151	19,680	Sole
152	12,445	Sole
153	12,445	Sole

<u>BUILDING NUMBER</u>	<u>SQUARE FEET</u>	<u>OCCUPANCY</u>
162	99,000	Sole
163	100,098	Sole
164	64,526	Sole
171	101,404	Sole
172	726	Sole
175	51,900	Joint with NSC
176	56,000	Sole
178	10,000	Sole

APPENDIX A

SPECIFIC PROVISIONS

A. MANDATORY REIMBURSEMENT SUPPORT CATEGORIES

1. Chapel and Chaplain Services.

SUPPLIER will: Provide religious and other related services to RECEIVER.

RECEIVER will: Comply with SUPPLIER'S pertinent directives.

2. Command Element.

a. Administrative Services

SUPPLIER will: Exercise administrative control over facilities and matters pertaining to occupancy on station, including jointly-used SUPPLIER's land and facilities.

RECEIVER will: Comply with SUPPLIER's regulatory directives on space and building assignments. Report any change in space requirements to the Facilities and Environmental Department immediately.

b. Public Affairs

SUPPLIER will: Provide media relations services and guidance. Provide station newspaper services to RECEIVER personnel.

RECEIVER will: Maintain liaison with Public Affairs Office. Make internal distribution of station newspaper.

c. Counseling and Assistance Center/Navy Alcohol and Drug Safety Action Program (CAAC/NADSAP)

SUPPLIER will: Provide Human Relations seminars, Race Relations and alcohol and drug abuse training to receiver military personnel on same basis as to supplier's personnel.

RECEIVER will: Request such services as required and comply with SUPPLIER's directives.

3. Common Use Facility Operations, Maintenance, Repair and Construction.

a. Preventive Maintenance (PM)

SUPPLIER will: Provide PM for Class II property including Class II equipment such as HVAC systems emergency generators, fire protection systems (alarm and sprinkler systems).

RECEIVER will: Notify the Facilities and Environmental Officer of any maintenance and repair requirements. Comply with SUPPLIER's directives.

b. Repair and Maintenance (R&M)

SUPPLIER will: Provide exterior R&M to facilities for painting, roofing, roof ventilators, exterior doors and windows, gutters, downspouts or other such requirements that assure weather tightness or basic structural integrity.

RECEIVER will: Comply with SUPPLIER's directives. Be responsible for costs incurred through any overt negligence or willful damage caused by RECEIVER's personnel.

c. Emergency/Service Work (E/S)

SUPPLIER will: Provide E/S work that is directly associated with the responsibilities specified above for PM and R&M.

RECEIVER will: Report E/S to appropriate authorities as outlined by SUPPLIER's procedures. Work required through any negligence or willful damage caused by RECEIVER's personnel will be the responsibility of the RECEIVER.

d. Ground Maintenance

SUPPLIER will: Plan and provide grounds maintenance for common areas. Common areas are defined as those grounds not immediately adjacent to a facility or structure as demarked by the nearest sidewalk, roadway, or other readily identifiable landmark. (Usually common areas do not require "special" or "elevated levels" of ground care whereas non-common areas do.)

RECEIVER will: Maintain grounds not specified as "common area" in compliance with SUPPLIER's directives.

4. Disaster Preparedness.

SUPPLIER will: Provide comprehensive disaster and enemy attack preparedness plans; identify and assign shelters and conduct training and exercise. Provide mobilization support as required.

RECEIVER will: Comply with SUPPLIER's Disaster Preparedness Plan. Participate in disaster planning, training and exercises and provide personnel for disaster response as appropriate.

5. Environmental Compliance.

a. Energy Conservation

SUPPLIER will: Provide surveys and technical support to develop energy conservation ideas; assist in the establishment and operation of the RECEIVER's energy conservation program and provide utility consumption data.

RECEIVER will: Implement Energy Conservation Program in coordination with SUPPLIER and advise SUPPLIER of planned equipment installations, space conservation or significant workload changes.

b. Environmental Protection Programs

SUPPLIER will: Implement and coordinate programs for protection of the environment; clean up and disposal of oil/petroleum/petroleum products and hazardous waste spills.

RECEIVER will: Advise SUPPLIER of requirements and comply with SUPPLIER's directives. The RECEIVER will fully reimburse the SUPPLIER for all costs associated with clean up and disposal of spills.

c. Citations, Violations or Fines

Federal, state, county and city fines assessed against SUPPLIER will be in turn assessed against the activity causing the violation.

d. Program Management

SUPPLIER WILL: Manage station environmental programs for Installation Restoration, Natural Resources, Tanks, Spill Response, Hazardous Waster, Pest Management, PCB's Asbestos, Solid Waste, and Stormwater, to ensure compliance with federal and environmental laws and regulations. Oversee RECEIVER actions on the same basis as provided to the SUPPLIER's facilities/organizations.

RECEIVER WILL: Operate in accordance with SUPPLIER program guidance. Advise SUPPLIER of discrepancies. Request SUPPLIER approval of any planned action which may impact the environment.

6. Fire Protection.

a. Suppression Services

SUPPLIER will: Provide all normal services related to fire fighting of facilities, alert services, rescue and hazardous materials operations. Establish Fire Prevention Regulations and conduct training programs; plan and substantiate facilities, specialized equipment, tools, supplies, and manning for fire protection organization; prepare incident reports; provide fire prevention assessments and inspections.

b. Prevention Services

SUPPLIER will: Provide all normal services related to the development and implementation of fire regulations and programs to reduce, develop and supervise command fire marshal programs. Prepare abatement reports of fire hazards, inspect and services portable fire extinguishers, and installed fire suppression/protection systems.

RECEIVER will: Comply with SUPPLIER evacuation and fire prevention directives; provide assistance should conditions require. Submit requests for additions and modifications to the existing fire protection systems to Public Works Center via SUPPLIER's Facilities and Environmental Officer with funding data.

7. Libraries.

SUPPLIER will: Provide station library with general and reference services.

RECEIVER will: Comply with SUPPLIER'S guidelines and directives governing the use of the facility.

8. Morale and Fitness Support.

SUPPLIER will: Provide recreational facilities, i.e., fitness center, athletic fields, swimming pools, and related services.

RECEIVER will: Comply with SUPPLIER's guidelines pertaining to each specific facility used.

9. Police Services.

a. General

SUPPLIER will: Provide law enforcement, escort services, investigations, traffic control, drug interdiction, and

emergency response as required by NASJAXINST 5530.28H, OPNAVINST 5580.1 and OPNAVINST 5530.14B.

b. Physical Security

SUPPLIER will: Maintain and enforce the station physical security plan to include perimeter control and overall station security; review and evaluate RECEIVER physical security plans and conduct inspections; monitor electronic intrusion detection systems and notify RECEIVER as appropriate. Approve all IDS plans prior to installation.

RECEIVER will: Retain responsibility for physical security of RECEIVER assigned facilities and coordinate individual physical security plans with the SUPPLIER. Fund the installation and sundry costs for IDS.

c. Vehicle Registration and Civilian Identification

SUPPLIER will: Issue vehicle passes for all personnel and issue identification cards for civilian personnel.

RECEIVER will: Confiscate decals and IDs when employees transfer.

d. Investigations

SUPPLIER will: Conduct criminal investigations not requiring action by the Naval Investigative Service; conduct investigations of on station accidents involving government vehicles; provide assistance in preparation of required missing, lost, stolen or recovered (MLSR) property reports.

RECEIVER will: DLA/DDRC will monitor all investigations performed by SUPPLIER.

e. Shipment Control

SUPPLIER will: Administer and monitor truck control and cargo seal program and advise DLA/DDRC of any irregularities involving DLA shipments.

RECEIVER will: Comply with SUPPLIER procedures.

f. Drug Detection

SUPPLIER will: Provide canine drug detection services.

10. Safety.

a. Occupation Safety and Health

SUPPLIER will: Provide assistance for RECEIVER'S Occupational Safety and Health Program as prescribed by DoD Directive 1000.3, OPNAVINST 5100.23B and NASJAXINST 5100.8H; coordinate the Occupational Safety and Health Policy Council; conduct inspections; investigate mishaps; maintain a deficiency abatement plan and records; coordinate deficiency abatement actions and the hazardous material program; provide gas free engineering services; coordinate sight, respiration, personal protective equipment, hearing and radiation programs; provide training and technical services.

RECEIVER will: DDFJ has full time Safety and Occupational Health Specialist. The specialist will conduct inspections, investigate mishaps and maintain in internal abatement plan and maintain records. The DDJF specialist will also implement RECEIVER NAVOSH deficiencies and provide SUPPLIER with reports of corrective action programs; requiring more than 30 days (if abatement concerns SUPPLIER Real Property, etc) copies of accident/injury reports; provide information and assistance in accident/injury/illness investigations, analyses and reports and participate in coordinated programs as described in NASJAXINST 5100.8H. Accidents/injuries are reported through DLA Command. Assistance should be rendered by SUPPLIER only when requested by RECEIVER, i.e., during catastrophic incidents.

b. Operator Safety Training

SUPPLIER will: Provide defensive driving and motorcycle safety training. Maintain and analyze data on motor vehicle accidents occurring on station and provide recommendations to command safety personnel.

B. OPTIONAL REIMBURSEMENT SUPPORT CATEGORIES.

1. Administrative Services.

a. Mail Services

SUPPLIER will: Provide postal facility, directory service and central guard mail distribution not provided by the U.S. Postal Service.

RECEIVER will: Deliver and pickup mail at postal facility.

b. Official Publications

SUPPLIER will: Exercise administrative control and issue directives pertaining to the entire station; maintain a central directives file. Publish "Plan of the Day" and distribute through the guard mail facilities.

RECEIVER will: Assure all personnel are aware of the regulatory directives issued by the SUPPLIER.

4. Civilian Personnel Service.

SUPPLIER will: Oversee the Civilian Employee Assistance Program (CEAP) and provide referral services to employees.

RECEIVER will: Support the program.

7. Community Support Services.

SUPPLIER will: Provide community services and facilities to include child care, youth services, family support center activities.

RECEIVER will: Comply with SUPPLIER's directives concerning utilization of community services and facilities.

14. Facilities and Real Property Support.

SUPPLIER will: Review and approve/authorize all work orders requested for improvement, modifications or alternations of facilities and structures including self-help program.

RECEIVER will: Submit all work requests to the Facilities and Environmental Department for review and approval/authorization.

19. Housing and Lodging Services.

SUPPLIER will: Provide unaccompanied personnel housing as prescribed by OPNAVINST 11103.1, family housing as prescribed by OPNAVINST 11101.13H and housing referral service for personnel requiring off base housing.

RECEIVER will: Assure that occupants comply with SUPPLIER directives as to occupancy and provide personnel TAD to supplier as requested or as required by NASJAXINST 1306.4C/CFADINST 1306.1B.

35. Other Support.

e. Electronic Equipment

SUPPLIER will: Provide bench check and repair for electronic non-tactical frequency module (FM) hand-held radio equipment and components.

RECEIVER will: Make requirements known to SUPPLIER.

ANNEX G

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APPENDIX III

STATION CONTINGENCY PLANS/STANDARD OPERATING PROCEDURES

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APPENDIX III

SECTION 1

STATION CONTINGENCY PLANS/STANDARD OPERATING PROCEDURES FOR EMERGENCIES

THREAT CONDITIONS

1. Purpose. To establish step-by-step procedures for SECDet and command personnel in the event of change in Threat Conditions (ThreatCons).
2. General. This section covers the four levels of ThreatCons (ThreatCon Alpha, Bravo, Charlie and Delta) and the action to be taken by NAS Jacksonville during each Threat Condition. NISRA collects; reviews; tracks intelligence/information on terrorist organizations, activities, patterns, etc., and briefs the Commanding Officer (CO), Director of Security (DOS) and selected department heads/special assistants. The Security Detachment Duty Officer (SDDO) and Command Duty Officer (CDO) will implement ThreatCon measures as directed by higher authority. The SDDO will ensure the DOS, Deputy Director of Security (DDOS), and all SECDet Division Officers are notified when information is received regarding increasing or decreasing ThreatCons, or as specific measures are implemented.
3. Action. Each department and tenant activity is responsible to:
 - a. Write an appendix to this chapter covering internal area of responsibility and insert it immediately following these procedures.
 - b. Forward a copy to Director of Security.
 - c. In order to make the most effective and timely use of these procedures, it is imperative that all personnel be familiar with the contents of this section.
 - d. All personnel will periodically review and practice internal procedures to enhance their ability to respond.
 - e. Commanding Officer (CO), Officer-in-Charge (OinC) and Command Duty officers (CDO) of NAS Jacksonville and tenant commands or activities shall report all incidents requiring emergency action to NAS Jacksonville SECDet.
 - (1) All incidents will receive immediate attention and positive action taken as outlined in this section.
 - (2) The CDO of the threatened command will become the on-scene commander and will accomplish the following:
 - (3) Ensure NAS JAX SECDet has been notified.
 - (4) Ensure the appropriate superior in command has been notified.
 - (5) Obtain a decision from the Commanding Officer (CO) or Executive officer (XO) regarding evacuation of threatened area. If time doesn't permit notification of the CO or XO, the CDO may order the evacuation.
 - (6) Based on the directions from the CO or XO, conduct search of activity by command personnel or (if appropriate) by SECDet personnel and Military Working Dogs (MWDs).

(7) Based on directions from the CO or XO, authorize personnel to re-enter work spaces.

(8) Complete required SITREPS, OPREPS or other reports as required.

4. ThreatCons.

a. **ThreatCon Alpha.** A general threat of possible terrorist activity, the nature and extent of which are unpredictable, where circumstances do not justify full implementation of the measures contained in ThreatCon Bravo. However, it may be necessary to implement selected measures from higher ThreatCons resulting from intelligence received, or as a deterrent. The measures in this Threat Condition must be capable of being maintained indefinitely.

(1) Measure 1. At regular intervals, remind all personnel including dependents, to be suspicious and inquisitive about strangers, particularly those carrying suitcases or other containers; be alert for unidentified vehicles on, or in the vicinity of, U.S. installations; and be alert for abandoned parcels or suitcases or any unusual activity.

(2) Measure 2. Keep the Security Officer available at all times, (or other appointed personnel, who have access to plans for evacuating buildings and areas in use and for sealing off any areas where an explosion or attack has occurred). Keep key personnel who may be needed to implement security plans on-call. D-WEST will have a boat and crew available for use by the Security Detachment should the need arise. Auxiliary Security Force (ASF) will be placed on alert.

(3) Measure 3. Secure buildings, rooms, and storage areas not in regular use. Issue local naval message directing departments/ commands to comply.

(4) Measure 4. Increase security spot checks of vehicles and persons entering the installation and non-classified areas under the jurisdiction of the U.S., command and agency.

(a) Buses/taxicabs/limousines:

1. Check identification cards of all persons entering the station by way of such vehicles.

2. Personnel not authorized to enter the station by bus are removed, and reboard when the bus leaves the station.

(b) Commercial/Delivery Vehicles:

1. All commercial/delivery vehicles will utilize the North Gate as the entry/exit gate.

2. Gate sentry will examine the bill of lading to determine authenticity and point of delivery.

3. No privately-owned vehicles (POVs) will use commercial gate.

(c) Vendors/Repairmen (Drinks, Sundries, Copy Machines, etc.):

1. Deny access to Level Three areas.

2. Escort when in Level Two or Level One areas.

3. Issue Vendor/Repairmen Personal Identification Cards and require they be worn.

4. Check all identification cards of vendors/repairmen as they enter the gate/work/restricted area.

(d) Visitors/Guests:

1. Telephone verification of each visit will be made to the sponsoring activity prior to issuance of visitor's pass by personnel manning pass desk at Bldg. 9 (Main Gate).

2. The visitor's pass log shall be completely filled out; name and description of the vehicle will be written on the visitor's pass.

3. Call-in passes will not be accepted.

(5) Measure 5. Limit access points for vehicles and personnel commensurate with a reasonable flow of traffic. Public Works will ensure ready availability of heavy equipment and concrete vehicle barriers needed to secure roadways leading to vital areas.

(6) Measure 6. As a deterrent, apply one of the following measures from ThreatCon Bravo individually and randomly.

(a) Measure 14. Secure and regularly inspect all buildings, rooms and storage areas not in regular use. This will be accomplished by the Building Supervisor or designated representative.

(b) At the beginning and end of each workday and at other regular and frequent intervals, inspect the interior and exterior of buildings in regular use for suspicious activity or packages. (Measure 15). This will be accomplished by the Building Supervisor or designated representative.

(c) Measure 17. Check all deliveries to messes, clubs, etc. (advise dependents to check all home deliveries.)

(d) Measure 18. As far as resources allow, increase surveillance of domestic accommodations, schools, messes, clubs and other soft targets to improve deterrence and defense and to build confidence among staff and dependents.

(7) Measure 7. Review all plans, orders, personnel details, and logistic requirements related to the introduction of the higher ThreatCons.

(8) Measure 8. Review and implement, as appropriate, security measures for high-risk personnel.

(9) Measure 9. As appropriate, consult local authorities on the threat and mutual antiterrorism measures.

(10) Measure 10. Spare.

b. ThreatCon Bravo. An increased and more predictable threat of terrorist activity exists. The measures in this Threat Condition must be capable of being maintained for weeks without causing undue hardship, without affecting operational capability, and without aggravating relations with local authorities.

(1) Measure 11. Repeat Measure One and warn personnel of any other form of attack to be used by terrorists.

(2) Measure 12. Keep all personnel on-call who are involved in implementing anti-terrorist contingency plans.

(3) Measure 13. Check plans for implementation of the measures contained in the next ThreatCon.

(4) Measure 14. Where possible, cars and such objects as crates, trash containers, etc., are to be moved at least 25 meters from buildings, particularly those buildings of a sensitive or prestigious nature. Consider the application of centralized parking. All concrete vehicle barriers will be removed from their storage area by Public Works/Seabees and placed in an area adjacent to the utilization sites. They will be placed in a manner so as not to impede the flow of vehicle and pedestrian traffic. Locations will be as directed by the Director of Security or his representative.

(5) Measure 15. Secure and regularly inspect all buildings, rooms and storage areas not in regular use. The Building Supervisor will ensure this is accomplished.

(6) Measure 16. At the beginning and end of each work day and at other regular and frequent intervals, inspect the interior and exterior of buildings in regular use for suspicious packages. The Building Supervisor will ensure this is accomplished.

(7) Measure 17. Examine all mail for letter or parcel bombs. (This examination is increased above normal.)

(8) Measure 18. Check all deliveries to messes, clubs, etc. (Advise dependents to check all home deliveries.)

(a) Issue commercial delivery vehicle North Gate Pass, indicating time of departure from gate and destination.

(b) Log the time of arrival to delivery point on the North Gate Pass and countersign by person receiving delivery.

(c) The North Gate Pass shall be turned in to the sentry. The passes will be collected and returned to the Operations Division Officer.

(d) Require vendors to establish routes and schedules prior to providing services.

(e) Randomly check vendors to ensure compliance with route and schedule.

(f) Require vendors/repairmen to log in and out, and location where repairs are being made.

(g) Randomly check location to confirm location where repairmen have logged as their destination.

(h) Conduct random searches of vendor/repairman vehicles.

(9) Measure 19. As far as resources allow, increase surveillance of domestic accommodations, schools, messes, clubs, and other soft targets to improve deterrence and defense and to build confidence among staff and dependents.

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(10) Measure 20. Make staff and dependents aware of the general situation in order to stop rumors and prevent unnecessary alarm.

(11) Measure 21. At an early stage, inform members of local security committees of any action being taken and why. (Convene Physical Security Review Committee and Board (PSRC/PSRB)).

(12) Measure 22. Upon entry of visitors to the unit/command, physically inspect them and a percentage of their suitcases, parcels, and other containers.

(a) Sales Personnel, Job Applicants and Visitors. Authorized entry only when escorted by representatives of places to be visited.

(b) Buses/taxicabs/limousines:

1. Perform random search of baggage area of buses and trunks of taxicabs, including luggage and containers.

2. Log taxicabs on/off station.

(13) Measure 23. Wherever possible, operate random patrols to check vehicles, people, and buildings.

(14) Measure 24. Protect off-base military personnel and military transport in accordance with prepared plans. Remind drivers to lock parked vehicles and to institute a positive system of checking before they enter and drive a car.

(15) Measure 25. Implement additional security measures for high-risk personnel, as appropriate.

(16) Measure 26. Brief personnel who may augment Security on use of deadly force and/or rules of engagement.

(17) Measure 27. As appropriate, consult local authorities on the threat and mutual antiterrorism measures.

(18) Measure 28. Provide increased security surveillance of waterfront areas including wharves, piers, caissons, critical communication facilities/assets, etc. Two boats with crews will be provided by D-WEST for waterfront security.

(a) Security will provide one armed security person per boat to assist D-WEST during ThreatCons Bravo, Charlie and Delta.

(b) During ThreatCons Bravo, Charlie and Delta, a back-up boat will be manned and ready at Bldg. 121 to respond and assist patrol boats on post.

(19) Measure 29. spare.

c. ThreatCon Charlie. When an incident occurs or when intelligence is received indicating that some form of terrorist action against installations or personnel is imminent. Implementation of this measure for more than a short period will probably create hardship and will affect the peacetime activities of the installation and its personnel.

(1) Measure 30. Continue all ThreatCon Bravo measures or introduce those outstanding.

(2) Measure 31. Keep all personnel who are responsible for implementing antiterrorist plans available at their places of duty.

(3) Measure 32. Limit access points to an absolute minimum.

(4) Measure 33. Strictly enforce control of entry and search a percentage of vehicles.

(a) Limit commercial bus, taxi and limo service. Public Works Transportation will provide shuttle bus service from Keily/Saratoga onto station.

(b) Commercial transport/delivery vehicles may only make deliveries during normal working hours.

(c) Perform a random search of vehicles and check cargo against bill of lading.

(d) Vehicle will be escorted by a representative from receiving agency. Escort will be from North Gate to delivery point and back to North Gate. Escort will remain with vehicle/passengers the entire time aboard NAS JAX.

(e) Limit vendor/repairman access to the station to essential visits only.

(f) Escort vendors/repairmen.

(g) No sales person or job applicant will be allowed on station.

(h) No call-in pass of any kind will be honored.

(i) All medical emergencies will travel east on Yorktown Avenue to Gillis Street, where an ambulance will be stationed to transport to Naval Hospital.

(j) Allow handicapped personnel to proceed to Yorktown Avenue and Gillis Street, where vehicle will be thoroughly searched and escorted to job site by a Security Detachment representative.

(5) Measure 34. Enforce centralized parking of vehicles away from sensitive buildings.

(a) Public Works will provide transportation for personnel who park inside the gate desiring to go the Hangar area, NADEP and Housing area for work purposes.

(b) All personnel entering the base will park their vehicle on the grassy area bounded by Birmingham Avenue on the South, Yorktown Avenue on the North, Keily Street on the East and the railroad tracks on the West. Security personnel will check bags, etc., of personnel exiting this area going aboard station. All persons will exit at Saratoga Avenue and Keily Street.

(6) Measure 35. Issue weapons to guards. (Local orders should include specific orders on issue of ammunition.)

(7) Measure 36. Introduce increased patrolling of the installation to include waterfront areas, wharves, piers, caissons, critical communication facilities/assets, dry docks.

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(8) Measure 37. Protect all designated vulnerable points (VPs) and give special attention to VPs outside military establishments.

(9) Measure 38. Erect barriers and obstacles to control traffic flow. Place barriers (concrete and heavy equipment) at the below listed sites to impede vehicle access to all essential/limited areas.

(a) Allegheny Road (north) will be blocked off on the north side of Yorktown Avenue at the curb line, leaving one southbound lane open.

(b) Child Street will be blocked off on the north side of Yorktown Avenue.

(c) Yorktown Avenue will be blocked off on the east side of Keily Street, leaving the outside westbound lane open.

(d) Saratoga Avenue will be blocked off on the south side at Keily Street.

(e) North Parking Lot of Bldg. 583 will be blocked off on the east side of Keily Street.

(f) Enterprise Avenue will be blocked off on the east side of Keily Street.

(g) South Parking Lot of Bldg. 590 will be blocked off on the east side of Keily Street.

(h) Birmingham Avenue will be blocked off on the east side of Keily Street.

(i) Child Street will be blocked off on the north side of Birmingham Avenue.

(j) Allegheny Road will be blocked off on the south side of Birmingham Avenue.

(k) Wooden barriers/road closed signs will be placed at the following locations:

1. Child Street at Braun Road
2. Child Street at baseball field driveway
3. Allegheny Road at Seabee Drive
4. Mustin Road at the Mustin Road Bridge south of Mustin Road Circle.

5. South turn lane of Birmingham Avenue at Allegheny Road

(l) Waterfront security. Two boats with crews will be provided by D-WEST for waterfront security.

(10) Measure 39. Consult local authorities about closing public (and military) roads and facilities that might make sites more vulnerable to terrorist attacks. Naval Investigative Service (NIS) is the liaison activity agency.

(11) Measure 40. Spare.

d. **ThreatCon Delta.** Implementation applies in the immediate area where a terrorist attack has occurred or when intelligence has been received that terrorist action against a specific location is likely. Normally, this ThreatCon is declared as a localized warning.

(1) Measure 41. Continue or introduce all measures listed for ThreatCon Bravo and Charlie.

(2) Measure 42. Augment guard and/or police forces as necessary.

(3) Measure 43. Identify all vehicles already on the installation within operational or mission support areas.

(4) Measure 44. Search all vehicles and contents entering the complex or installation.

(5) Measure 45. Control all access points and implement positive identification of all personnel.

(6) Measure 46. Search all suitcases, briefcases, packages, etc., brought into the installation or command.

(7) Measure 47. Control access to all areas under the jurisdiction of the Naval installation or command concerned.

(8) Measure 48. Make frequent checks of the exterior of concerned buildings and of parking areas.

(9) Measure 49. Minimize all administrative journeys and visits.

(10) Measure 50. Consult local authorities about closing public (and military) roads and facilities that might make sites vulnerable to terrorist attack.

(11) Measure 51. Man posts as necessary to prevent attack against vulnerable facilities outside the base boundaries (e.g., emergency power generators close to base boundary, microwave relay towers located off base, etc.).

5. Assessment Factors. The following general guidelines provide for uniform implementation of security Threat Conditions. Assessment factors are defined as follows:

a. Existence. Applies when a terrorist group is present in an area of concern. Group need not have posed a threat to U.S. or DOD interest in the past.

b. Capability. Applies when a terrorist group has the ability to carry out an operation against U.S. interests in areas of concern. This includes resources such as intelligence, mobility, personnel, etc.

c. History. Applies when a group's history of terrorist acts and behavior reflect an anti-U.S. stand or include previous attacks against U.S. interest.

d. Trends. Applies if the group has, over the past year, displayed significant terrorist activity that appears to be continuing or increasing. Activity need not have been violent; i.e., terrorist attack against U.S. or DOD interest could be rhetorical or threatening utterances or statements.

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This factor could be flexible depending on the length of the group's activity cycle.

e. Targeting. Applies if there are known plans or confirmed intentions of a terrorist group to target U.S. or DOD interests. Targeting can be either specific or non-specific. If targeting is not against U.S. or DOD interest, this factor should not be considered.

APPENDIX III

STATION CONTINGENCY PLANS/STANDARD OPERATING PROCEDURES FOR EMERGENCIES

SECTION 2

CRISIS MANAGEMENT

1. Purpose. To establish step-by-step procedures for station personnel in the event of activation of the station Crisis Management Team (CMT). The Crisis Management Team will be activated during any crisis situation to provide the Commanding Officer (CO) with proper information and assistance. Departments and activities will ensure that key personnel appointed to the CMT are provided a copy of this Chapter.

2. Action. Each department and tenant activity is responsible to:

a. Write an appendix to this chapter covering internal area of responsibility and insert it immediately following these procedures.

b. Forward a copy to Director of Security.

c. In order to make the most effective and timely use of these procedures, it is imperative that all personnel be familiar with the contents of this section.

d. All personnel will periodically review and practice internal procedures to enhance their ability to respond.

e. Commanding Officer (CO), Officer-in-Charge (OinC) and Command Duty Officers (CDO) of NAS Jacksonville and tenant commands or activities shall report all incidents requiring emergency action to NAS Jacksonville SECDET.

(1) All incidents will receive immediate attention and positive action taken as outlined in this section.

(2) The CDO of the threatened command will become the on-scene commander and will accomplish the following:

(3) Ensure NAS JAX SECDET has been notified.

(4) Ensure the appropriate superior in command has been notified.

(5) Obtain a decision from the Commanding Officer (CO) or Executive Officer (XO) regarding evacuation of threatened area. If time doesn't permit notification of the CO or XO, the CDO may order the evacuation.

(6) Based on the directions from the CO or XO, conduct search of activity by command personnel or (if appropriate) by SECDET personnel and Military Working Dogs (MWDs).

(7) Based on directions from the CO or XO, authorize personnel to re-enter work spaces.

(8) Complete required SITREPS, OPREPS or other reports as required.

3. Membership of the Crisis Management Team (CMT). The CMT is comprised of representatives of various NAS JAX departments, special assistants, and tenant commands. Representatives advise the NAS JAX Commanding Officer in their area of expertise and also support the NAS JAX SECDET as directed by the CO.

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a. The CMT will consist of the following personnel or their designated representative:

- (1) Administration Officer
- (2) Air Operations Officer
- (3) Senior Chaplain
- (4) Command Duty Officer
- (5) Supply Officer
- (6) Aircraft Intermediate Maintenance Department Officer
- (7) Fire Chief
- (8) Fleet Imaging Center, Atlantic
- (9) Ground Electronics Maintenance Officer
- (10) Legal Officer
- (11) Senior Medical Officer
- (12) Naval Investigative Service (NIS) Resident Agent
- (13) Public Affairs Officer
- (14) Public Works Center Commanding Officer
- (15) Director of Security
- (16) Weapons Officer
- (17) Explosive Ordnance Disposal (EOD) (to be called only if explosives are discovered)
- (18) Disaster Preparedness Officer
- (19) Designated civilian authorities or representatives (to be called only by NIS)

b. The CMT can easily become too large to be effective; therefore, it will consist of only the key people required. The supporting staff can stand by at their duty stations.

4. Procedures. All OODs, CDOs, and CMT members will familiarize themselves with their responsibilities and procedures outlined in this chapter.

a. Officer of the Day (OOD). Upon notification of activation of the CMT, the OOD will:

(1) At the direction of the Command Duty Officer (CDO) or other competent authority, commence notification of the personnel listed in this section. Parties notified will be requested to report to the Emergency Command Center (ECC) immediately.

(2) Initiate a chronological log of events, including names of personnel notified and the activity to which they are assigned.

(3) In collaboration with the CDO, answer command inquiries and refer off-station civilian and press inquiries to the Public Affairs Officer (PAO).

(4) If unable to contact the CDO, the OOD will immediately contact the Senior Watch Officer (SWO).

(5) Assume duties of the CDO until relieved by the CDO or SWO, but remain in Building 9 and coordinate by radio with the Security Detachment Duty Officer (SDDO) at the ECC.

b. Command Duty Officer (CDO). Upon notification of activation of the CMT, the CDO will:

(1) Instruct the OOD to notify the SECDET dispatcher and personnel listed on the Personnel Notification Check List.

(2) Notify the Commanding Officer.

(3) Open and remain at the Emergency Command Center (ECC), located on the second deck of Building 110.

(4) Ensure that radio and telephone equipment is operational for ECC personnel.

(5) Establish a direct means of communication between the ECC and Field Command Post.

(6) Assume command of the situation until relieved by the Commanding Officer or his designated representative.

(7) Ensure the NAS JAX SECDET Dispatcher activates the Auxiliary Security Force (ASF) if required.

(8) Consider securing gates and searching vehicles entering or leaving the station.

(9) Ensure that all events occurring at the ECC concerning the crisis or threat are recorded.

c. Police Dispatcher. Upon notification of activation of the CMT, the Police Dispatcher will:

(1) Dispatch police to the scene of the incident.

(2) Ensure police on the scene are properly instructed as to the type of crisis.

(3) Immediately notify the following personnel:

(a) Director of Security (DOS).

(b) Deputy Director of Security (DDOS).

(c) Operations Division Officer

(d) Investigative Division Officer

(e) Security Detachment Duty Officer

(f) Naval Investigative Service Resident Agent

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(g) Fire Department

(h) Hospital

(4) When directed by the DOS, CDO or other competent authority, activate the ASF.

(5) Maintain an accurate Desk Journal pertaining to the crisis and provide situation updates to the Field Command Post and the ECC as needed.

(6) When directed by the DOS or his representative, activate the SECDet Recall Bill.

d. Director of Security (DOS). Upon notification of activation of the CMT, the DOS will:

(1) Respond to the Emergency Command Center as soon as possible. In the event the DOS is not available, his designated representative will respond to the event. The designated representative in order of seniority is as follows:

(a) Deputy Director of Security.

(b) Operations Division Officer.

(c) Security Detachment Duty Officer

(2) Direct all security force personnel in their assignments and duties.

(3) Ensure all personnel are aware that safety of station personnel is a prime concern and stress the necessity for firearms discipline.

(4) Direct establishment of an inner perimeter to confine crisis to the smallest area possible.

(5) Provide assistance to the Commanding Officer as required.

(6) Initiate evacuation of the containment area as soon as safely possible.

(7) Direct establishment of access control points to the containment area.

(8) Ensure additional information such as description of the crisis, any suspects or victims, types weapons being used, possible avenues of escape, location of security units, and approach routes to the Field Command Post are readily available for authorized personnel.

(9) Ensure an emergency vehicle route is established and access to it is controlled.

(10) Assume responsibility for crowd and traffic control.

(11) Activate ASF as required.

e. Security Detachment Duty Officer (SDDO). Upon notification of activation of the CMT, the SDDO will:

(1) Immediately report to the scene of the crisis with the SECDET Crisis Briefcase.

(2) Establish a Field Command Post.

(3) Assume duties of the DOS when the DOS or other more senior Security personnel are not present.

(4) Ensure the next senior SECDET duty person reports to the ECC.

f. Executive Officer (XO). Upon notification of activation of the CMT, the XO will immediately proceed to the Field Command Post and assume control of the operation from the DOS, or his designated representative. The XO should not assume control of the operation until he has a full understanding of all known information. He should follow the "go slow" approach and ease into the command role. After the XO has assumed command, he will:

(1) Assume responsibility for all security forces at the scene and activate any additional forces deemed necessary.

(2) Ensure good communications are established between the Field Command Post and Emergency Command Center (ECC).

(3) Designate a reserve area or mobilization point near the Field Command Post for personnel and equipment arriving on the scene.

(4) Ensure the boundaries of the outer perimeter are established and all traffic and personnel are diverted around or away from the affected area.

(5) Ensure evacuation of all non-required personnel is conducted as soon as safely possible.

(6) Coordinate the efforts of all personnel at the scene.

g. Commanding Officer (CO). Upon notification of activation of the CMT, the CO will immediately proceed to the Emergency Command Center (ECC) and remain there until the situation is completely resolved. The CO must be able to be contacted without delay in case an immediate decision is required by him. The CO will:

(1) Ensure the ECC is manned as required.

(2) Ensure proper communication is established between the ECC and the Field Command Post.

(3) Provide guidance to subordinates and make operational decisions.

(4) Verify all SITREPS or OPREPS prepared by the Admin Officer, or his representative.

(5) Assume overall responsibility for operations concerning the crisis.

h. Naval Investigative Service (NIS). Upon notification of activation of the CMT, NIS will:

(1) Respond to the Emergency Command Center and check in with the Police Supervisor upon entering.

(2) Coordinate with the CO.

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(3) Notify any other federal or local law enforcement agency required.

(4) Provide negotiator if required.

(5) Provide a representative to the Field Command Post.

i. Public Affairs Officer (PAO). Upon notification of activation of the CMT, the PAO will:

(1) Establish an information office in Building 9 at the Main Gate.

(2) Respond to all off-station civilian and press release as instructed by higher authorities.

(3) Provide escorts to media personnel if they are approved by the CO to be on board.

j. Air Operations Officer. Upon notification of activation of the CMT, the Air Operations Officer will:

(1) Respond to the Emergency Command Center and check in with the Police Supervisor upon entering.

(2) Determine the status, location, and availability of aircraft.

(3) Have helicopter assets available for surveillance, evacuation, or insertion if required.

(4) Determine a landing zone nearest the Field Command Post, and plan its organization and control.

(5) Provide other aviation assets as required.

k. Senior Medical Officer (SMO). Upon notification of activation of the CMT, the SMO or his representative will:

(1) Respond to the Emergency Command Center and check in with the Police Supervisor upon entering.

(2) Ensure medical personnel are on-site at the Field Command Post.

(3) Alert the Emergency Room for possible gunshot or trauma victims.

(4) Alert psychiatric personnel.

(5) Provide other medical assets as required.

l. Administration Officer. Upon notification of activation of the CMT, the Administration Officer or his Assistant will:

(1) Respond to the Emergency Command Center and check in with the Police Supervisor upon entering.

(2) Provide administrative assets as required.

(3) Maintain an ECC Operational Log. Entries will be made in chronological order in the handwriting of the person(s) assigned to maintain the log. The following entries shall be made:

(a) The first entry concerning the incident shall include the identity of the member(s) assigned to maintain the log, the time and date it was opened, and a concise but complete description of the crisis.

(b) Record of notification made to other commands, units within the command, and external agencies.

(c) Any requests for additional personnel or equipment.

(d) Assignments of personnel, and any changes thereof.

(e) Record of any messages transmitted and received (include time, authority, and identity of person receiving or transmitting the message).

(f) Orders given, actions taken, procedures adopted, and developments at the scene.

(g) Visits of officials of the Navy or any other agency.

(h) When the operation is discontinued, the date, time, and the person who gave the authority to discontinue.

(i) If possible, a tape recording of all telephone conversations related to the crisis should be accomplished.

(4) Assure access to personnel files on both victims and suspects are available.

m. Supply Officer. Upon notification of activation of the CMT, the Supply officer will:

(1) Respond to the Emergency Command Center and check in with the Police Supervisor upon entering.

(2) Alert subordinate supply activities.

(3) Ensure messing is available for CMT, Security Force, ASF and any other personnel involved in the crisis.

n. Legal Officer. Upon notification of activation of the CMT, the Legal officer will:

(1) Be accessible to all elements of the CMT.

(2) Provide applicable legal guidance (jurisdiction, use of force, delegation of authority, etc.).

o. Public Works Officer. Upon notification of activation of the CMT, the Public Works Officer will:

(1) Respond to the Emergency Command Center and check in with the Police Supervisor upon entering.

(2) Obtain blueprints for facilities involved in the crisis.

(3) Alert, and have standing by, personnel capable of controlling electricity, water, telephone, heat, air conditioning, etc. of the facilities involved in the crisis.

- (4) Have vehicles standing by for transportation as needed.
- (5) Provide other support as required.

5. Emergency Command Center (ECC).

a. Location. The location from which actions during and following a crisis are coordinated must be specified.

- (1) The ECC should be a restricted access area which is not easily vulnerable to terrorist action.
- (2) The ECC should never be placed inside the outer perimeter of the location of the crisis.
- (3) The established location of the ECC is Building 110, 2nd Deck Conference Room.

b. Communications. The Emergency Command Center must be equipped with appropriate communications, both secured and nonsecure.

- (1) The telephone numbers for the ECC should not be listed in open source directories.
- (2) The telephone number must be known to all agencies with whom coordinating actions may be taken.
- (3) Other communications such as radios or cellular phones must be kept in a ready condition.

c. Working Areas. There must be separate working areas for the Commanding Officer, the Staff, and other working groups.

d. ECC Equipment Kit. The ECC equipment kit will consist of:

- (1) 2 cassette recorders with phone adapters.
- (2) 1 field phone.
- (3) 1 box of various colored felt pens.
- (4) 1 box ball point pens.
- (5) 5 pads of legal size paper.
- (6) 3 (12 inch) rulers.
- (7) 2 large log books.
- (8) Station phone book.

6. Field Command Post. The DOS, ODO, or SDDO will initially establish the Field Command Post.

a. Location. The Field Command Post will be located in a position as to give the Field Commander the best control of the crisis.

b. Members of the Field Command Post. The members of the Field Command Post are:

- (1) Executive Officer.
- (2) Operations Division Officer.
- (3) NIS Agent.
- (4) Detective or Command Investigator.
- (5) Medical.
- (6) Fire Department.
- (7) Explosive Ordnance Disposal.
- (8) Photographer (not as a member but as a visual recorder).
- (9) Physical Security Division Officer.
- (10) Security Detachment Duty Officer.

c. Field Commander. The senior security member of the initial response force at the scene is designated the Field Commander until relieved by a senior. Upon arrival at the scene, the Field Commander will:

- (1) Ascertain what type situation has developed.
- (2) Gather as much intelligence as possible.
- (3) Ensure the area is properly cordoned off so unauthorized personnel can not enter.
- (4) Establish an inner perimeter.
- (5) Deploy police so that:
 - (a) All exits from the suspect(s) location are observable.
 - (b) Police are concealed and covered from possible weapons fire or other dangers.
 - (c) Stop any person leaving the inner perimeter. Such an individual will be considered a suspect, be searched for possible weapons and held for questioning by investigative personnel.
 - (d) Ensure Police relay any information observed from their location.
 - (e) Prior to arrival of investigative personnel, interview persons leaving the inner perimeter, or personnel in the initial vicinity of the scene. During interviews, determine:
 1. Number of possible suspects.
 2. Number of possible hostages.
 3. Number and type of weapons.
 4. Description of suspects.
 5. Description and names of hostages.

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6. Layout of rooms or building containing suspects and hostages.

(f) Brief other personnel of the current situation as they arrive.

(g) Ensure the outer perimeter only has one point of entrance and exit.

(h) Ensure personnel not specifically authorized inside the outer perimeter are not permitted entry. All personnel not normally authorized must be approved by the Field Commander.

(i) Ensure evacuation of innocent personnel is completed, or progressing in a safe, secure manner.

(j) Relay all intelligence gathered to the On-scene Commander and data collection personnel (Investigative personnel).

(k) Check with Police Dispatch and ensure patrols are maintained in other areas of the base. Personnel must remain vigilant because the incident could be a diversion.

APPENDIX III

STATION CONTINGENCY PLANS/STANDARD OPERATING PROCEDURES FOR EMERGENCIES

SECTION 3

MAJOR ACCIDENT

1. Purpose. To establish step-by-step procedures for station personnel in the event of a major accident. All personnel stationed aboard NAS Jacksonville should maintain a working knowledge of the procedures to follow in the event of a major accident. This chapter does not cover nuclear weapons accidents/incidents, fires, explosions, aircraft mishap or conventional weapons mishap procedures. For the purpose of this chapter, major accidents are described as a mishap involving one or more personnel or vehicles, causing death, injury and/or extensive property damage and endangering life and property of the surrounding area.

2. Action. Each department and tenant activity is responsible to:

a. Write an appendix to this chapter covering internal area of responsibility and insert it immediately following these procedures.

b. Forward a copy to Director of Security.

c. In order to make the most effective and timely use of these procedures, it is imperative that all personnel be familiar with the contents of this section.

d. All personnel will periodically review and practice internal procedures to enhance their ability to respond.

e. Commanding Officer (CO), Officer-in-Charge (Oinc) and Command Duty Officers (CDO) of NAS Jacksonville and tenant commands or activities shall report all incidents requiring emergency action to NAS Jacksonville SECDET.

(1) All incidents will receive immediate attention and positive action taken as outlined in this section.

(2) The CDO of the threatened command will become the on-scene commander and will accomplish the following:

(3) Ensure NAS JAX SECDET has been notified.

(4) Ensure the appropriate superior in command has been notified.

(5) Obtain a decision from the Commanding Officer (CO) or Executive Officer (XO) regarding evacuation of threatened area. If time doesn't permit notification of the CO or XO, the CDO may order the evacuation.

(6) Based on the directions from the CO or XO, conduct search of activity by command personnel or (if appropriate) by SECDET personnel and Military Working Dogs (MWDs).

(7) Based on directions from the CO or XO, authorize personnel to re-enter work spaces.

(8) Complete required SITREPS, OPREPS or other reports as required.

3. Reporting Major Accidents. The first observer of a major accident shall report as follows:

a. Contact Security Dispatch, extension 2661/2662, giving location of the accident, number of personnel/vehicles involved, and if known, number of injured/casualty personnel.

b. Observer is to render first-aid to injured personnel if qualified.

c. Observer will not assist injured personnel if his/her life is endangered.

4. Miscellaneous. It is essential that all accidents be reported and responded to immediately. A few minutes can mean the difference between life and death. Also, all nonessential personnel will refrain from entering the accident scene, unless they have an ability (EMT-Firefighter) that could help save lives and/or property.

APPENDIX III

STATION CONTINGENCY PLANS/STANDARD OPERATING PROCEDURES FOR EMERGENCIES

SECTION 4

CIVIL DISTURBANCE

1. Purpose. To establish step-by-step procedures for station personnel for handling dissident and protest activities and civil disturbances on board this Naval Air Station. These are described as interference by one or more persons (vocal or physical) causing a disruption of normal activities onboard NAS Jacksonville.

2. Applicability. This chapter applies to all military personnel, civilian employees, contractor employees, dependents and others who enter the station.

3. Action. Each department and tenant activity is responsible to:

a. Write an appendix to this chapter covering internal area of responsibility and insert it immediately following these procedures.

b. Forward a copy to Director of Security.

c. In order to make the most effective and timely use of these procedures, it is imperative that all personnel be familiar with the contents of this section.

d. All personnel will periodically review and practice internal procedures to enhance their ability to respond.

e. Commanding Officer (CO), Officer-in-Charge (OinC) and Command Duty Officers (CDO) of NAS Jacksonville and tenant commands or activities shall report all incidents requiring emergency action to NAS Jacksonville SECDET.

(1) All incidents will receive immediate attention and positive action taken as outlined in this section.

(2) The CDO of the threatened command will become the on-scene commander and will accomplish the following:

(3) Ensure NAS JAX SECDET has been notified.

(4) Ensure the appropriate superior in command has been notified.

(5) Obtain a decision from the Commanding Officer (CO) or Executive Officer (XO) regarding evacuation of threatened area. If time doesn't permit notification of the CO or XO, the CDO may order the evacuation.

(6) Based on the directions from the CO or XO, conduct search of activity by command personnel or (if appropriate) by SECDET personnel and Military Working Dogs (MWDs).

(7) Based on directions from the CO or XO, authorize personnel to re-enter work spaces.

(8) Complete required SITREPS, OPREPS or other reports as required.

4. Reporting Procedures. The first observer of a civil disturbance shall report as follows:

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a. Contact Security Dispatch, extension 2661/2662, giving location of the disturbance, number of personnel involved, and if known, the basis of the protest.

b. Observer will not interfere with the disturbance.

5. Miscellaneous. It is essential that all incidents be reported and responded to immediately. Also, all nonessential personnel will refrain from entering the incident scene.

6. Policy. It is the mission of the Department of Defense to safeguard the security of the United States. Station military personnel and civil service employees' rights of expression shall be preserved to the maximum extent possible, consistent with good order and discipline and the national security.

7. Background.

a. In recent times, there have been instances of civil disturbances directed against public officials, symbols of the United States, ships and military shore installations. From time to time, groups have attempted to dramatize their views by conducting parades at entrances to, and marches on, federally owned property; i.e., housing and military installations. No matter how peaceful the intent or how righteous the cause, due to the strong emotional nature of the issues involved, these demonstrations on many occasions end in rioting, violence, senseless destruction or rampant looting, which in turn foster even greater emotions and hatred.

b. Members of the Armed Forces are prohibited from participating in demonstrations when they are on duty, or in a foreign country, or when their activities would constitute a breach of law and order, or when violence is likely to result, or when they are in uniform in violation of reference (a).

8. On-Station Demonstrations and Similar Activities. Any demonstration or activity on board this station which could result in interference with or prevention of orderly accomplishment of the mission of this air station or presents a clear danger to loyalty, discipline, or morale of personnel is prohibited. For the purpose of this chapter, dissident activities include, but are not limited to:

a. Marches and parades not specifically approved by the Commanding Officer. (This does not include military formations.)

b. Distribution of prohibited material on board the station by individuals or organized groups.

c. Deliberate blocking of entrances and exit gates.

d. Organized participation in acts detrimental to good order and defense efforts.

e. Unauthorized rallies or meetings.

f. The wearing of armbands and other insignia supporting or promoting events in conflict with the defense mission. It is a crime for any person to enter this air station for any purpose prohibited by law or lawful regulations, or for any person to enter or reenter this station after having been barred by orders of the Commanding Officer.

g. The carrying of any sign, placard or other device supporting or promoting events in conflict with the mission of this air station or which supports or promotes positions that present a clear danger to the loyalty, discipline or morale of any or all of its personnel is prohibited. Distribution on this air station of publications, including pamphlets, newspapers, magazines, posters, handbills, flyers and other printed material may not be made except through regularly established and approved distribution outlets unless prior approval is obtained from the commanding officer or his authorized representative. Requests for permission to distribute these types of publications outside of regularly established channels shall be directed to the Commanding Officer, Naval Air Station, Jacksonville, Florida, via NAS Jacksonville Director of Security. Included with the request shall be a copy of the publication to be distributed along with the name and address of the distributor and publisher. The distributor shall also set forth a plan for distribution including the number of copies, the identity and number of distributors, the areas of distribution and the list of distribution. Requests for such permission shall be forwarded no later than ten days prior to the proposed distribution date. Approval to distribute on this station will not be granted where:

(1) Distribution would be accomplished in a manner which would prevent or materially interfere with the accomplishment of the military mission.

(2) The publication is obscene or pornographic.

(3) The publication or distribution thereof is unlawful or would otherwise constitute a clear danger to the military, loyalty, discipline or morale of the personnel at this station. Should the commanding officer deny permission to distribute material on this station, the distributor will be immediately notified and informed of the reason for disapproval.

(a) Persons not subject to the Uniform Code of Military Justice who distribute material outside of regularly established distribution channels are subject to removal from the station and will be barred from reentering (United States Code Title 18, Section 1382).

(b) Persons subject to the Uniform Code of Military Justice who violate the provisions in this regulation will be punished under the Uniform Code of Military Justice.

9. Grievance. The rights of military personnel to complain and request redress of grievances against actions of their Commanding Officer are protected by Article 138 of the Uniform Code of Military Justice. Civilian employees may submit grievances through the Navy Administrative Grievance and Appeals procedures or under a negotiated grievance procedure, whichever is proper. Although any individual may petition or present any grievance to any member of Congress, military personnel having a complaint are encouraged to register it with their Administration/Personnel Officer. Likewise, civilian employees with a complaint are encouraged to register it with their supervisor.

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APPENDIX III

STATION CONTINGENCY PLANS/STANDARD OPERATING PROCEDURES FOR EMERGENCIES

SECTION 5

FIRE SCENE OPERATIONS

1. Purpose. To establish step-by-step procedures for station personnel in the event of a fire. All personnel aboard NAS JAX are required to maintain a working knowledge of fire regulations and procedures to implement when detecting a fire. This knowledge is critical to the safety and health of all personnel aboard the station and aids the individual responsibility of protecting government property and facilities in accordance with current instructions.
2. Action. Each department and tenant activity is responsible to:
 - a. Write an appendix to this chapter covering internal area of responsibility and insert it immediately following these procedures.
 - b. Forward a copy to Director of Security.
 - c. In order to make the most effective and timely use of these procedures, it is imperative that all personnel be familiar with the contents of this section.
 - d. All personnel will periodically review and practice internal procedures to enhance their ability to respond.
 - e. Commanding Officer (CO), Officer-in-Charge (Oinc) and Command Duty Officers (CDO) of NAS Jacksonville and tenant commands or activities shall report all incidents requiring emergency action to NAS Jacksonville SECDET.
 - (1) All incidents will receive immediate attention and positive action taken as outlined in this section.
 - (2) The CDO of the threatened command will become the on-scene commander and will accomplish the following:
 - (3) Ensure NAS JAX SECDET has been notified.
 - (4) Ensure the appropriate superior in command has been notified.
 - (5) Obtain a decision from the Commanding Officer (CO) or Executive Officer (XO) regarding evacuation of threatened area. If time doesn't permit notification of the CO or XO, the CDO may order the evacuation.
 - (6) Based on the directions from the CO or XO, conduct search of activity by command personnel or (if appropriate) by SECDET personnel and Military Working Dogs (MWDs).
 - (7) Based on directions from the CO or XO, authorize personnel to re-enter work spaces.
 - (8) Complete required SITREPS, OPREPS or other reports as required.
3. Reporting Procedures. Individuals detecting a fire or a potential fire situation will adhere to the following reporting procedures:

- a. Notify the Fire Department by the quickest means possible, which will normally be by calling the Fire Department by phone at extension 3333. Remain calm; give your name, the location of the fire, and the type of fire; then let the Fire Department representative ask any other questions he may have.
- b. Activate the nearest fire alarm box.
- c. Alert occupants of the building to evacuate.
- d. Post a watch on the street to direct the responding fire personnel.
- e. After performing the above steps, all personnel in the area should man first aid fire fighting appliances as assigned.
- f. Close all doors and windows (time permitting).
- g. Evacuate the spaces or area.

APPENDIX III

STATION CONTINGENCY PLANS/STANDARD OPERATING PROCEDURES FOR EMERGENCIES

SECTION 6

EXPLOSION SCENE

1. Purpose. To establish step-by-step procedures for station personnel in the event of an explosion. All personnel aboard NAS JAX are required to maintain a working knowledge of procedures to follow in the event of such an explosion. This knowledge is critical to the safety and health of all personnel aboard the station and aids the individual responsibility of protecting government property and facilities in accordance with current instructions. This chapter does not include nuclear weapons accidents or incidents. Nuclear weapons accidents and incidents are covered under separate instructions.
2. Action. Each department and tenant activity is responsible to:
 - a. Write an appendix to this chapter covering internal area of responsibility and insert it immediately following these procedures.
 - b. Forward a copy to Director of Security.
 - c. In order to make the most effective and timely use of these procedures, it is imperative that all personnel be familiar with the contents of this section.
 - d. All personnel will periodically review and practice internal procedures to enhance their ability to respond.
 - e. Commanding Officer (CO), Officer-in-Charge (Oinc) and Command Duty Officers (CDO) of NAS Jacksonville and tenant commands or activities shall report all incidents requiring emergency action to NAS Jacksonville SECDET.
 - (1) All incidents will receive immediate attention and positive action taken as outlined in this section.
 - (2) The CDO of the threatened command will become the on-scene commander and will accomplish the following:
 - (3) Ensure NAS JAX SECDET has been notified.
 - (4) Ensure the appropriate superior in command has been notified.
 - (5) Obtain a decision from the Commanding Officer (CO) or Executive Officer (XO) regarding evacuation of threatened area. If time doesn't permit notification of the CO or XO, the CDO may order the evacuation.
 - (6) Based on the directions from the CO or XO, conduct search of activity by command personnel or (if appropriate) by SECDET personnel and Military Working Dogs (MWDs).
 - (7) Based on directions from the CO or XO, authorize personnel to re-enter work spaces.
 - (8) Complete required SITREPS, OPREPS or other reports as required.

3. Reporting Procedures. Individuals who witness an explosion or potential explosive situation will adhere to the following reporting procedures:

a. Report the explosion immediately to either the Fire Department (772-3333 or 2451) or SECDET Dispatcher (772-2661 or 2662).

b. Activate the nearest fire alarm box.

c. Alert occupants of the building to evacuate.

d. Post a watch on the street to direct the responding fire and emergency personnel.

e. After performing the above steps, all personnel in the area should man first aid fire fighting appliances as assigned.

f. If possible, give immediate first aid or assistance to injured personnel. However, except for saving lives or in other types of extreme circumstances, keep away from the scene of the actual explosion. There is always a danger of follow-up explosions caused by overheated objects, other bombs, or dangerous fumes in the area.

4. Coordinating Procedures. Of the following organizations, the first to receive a report of an actual explosion will immediately notify all of the others.

a. Fire Department (extension 3333/2451).

b. Security Detachment (SECDET) (2661/2662).

c. Explosive Ordnance Disposal (EOD) (778-5773) (Cecil Field) (Only if explosives are involved).

d. Hospital Emergency Room (777-5773).

e. NAS JAX Officer of the Day (OOD) (2338/2339).

f. Naval Investigative Service (NIS) (3334).

APPENDIX III

STATION CONTINGENCY PLANS/STANDARD OPERATING PROCEDURES FOR EMERGENCIES

SECTION 7

BOMB THREAT

1. Purpose. To establish step-by-step procedures for station personnel in the event of a bomb threat. All personnel aboard NAS JAX are required to maintain a working knowledge of procedures to follow in the event of such a threat. This knowledge is critical to the safety and health of all personnel aboard the station and aids the individual responsibility of protecting government property and facilities in accordance with current instructions.
2. Action. Each department and tenant activity is responsible to:
 - a. Ensure that copies of the Telephonic Threat Complaint (OPNAV Form 5527/8) are kept readily available near telephones for use. A sample is shown at Appendix II, Exhibit W.
 - b. Ensure that any member receiving a threat completes the form while the caller is on the line, or immediately thereafter. (The data recorded on the checklist is extremely valuable to investigators conducting the investigation of the bomb threat.)
 - c. Ensure that individuals do not smoke or ignite any type of incendiary material in the threatened area.
 - d. Emphasize that any suspected explosive device, package, or foreign object is dangerous and must NOT be handled in any way. (EOD personnel are the only persons authorized to examine, touch or remove a suspected bomb.)
 - e. Write an appendix to this chapter covering internal area of responsibility and insert it immediately following these procedures.
 - f. Forward a copy to Director of Security.
 - g. In order to make the most effective and timely use of these procedures, it is imperative that all personnel be familiar with the contents of this section.
 - h. All personnel will periodically review and practice internal procedures to enhance their ability to respond.
 - i. Commanding Officer (CO), Officer-in-Charge (Oinc) and Command Duty Officers (CDO) of NAS Jacksonville and tenant commands or activities shall report all incidents requiring emergency action to NAS Jacksonville SECDET.
 - (1) All incidents will receive immediate attention and positive action taken as outlined in this section.
 - (2) The CDO of the threatened command will become the on-scene commander and will accomplish the following:
 - (3) Ensure NAS JAX SECDET has been notified.
 - (4) Ensure the appropriate superior in command has been notified.

(5) Obtain a decision from the Commanding Officer (CO) or Executive Officer (XO) regarding evacuation of threatened area. If time doesn't permit notification of the CO or XO, the CDO may order the evacuation.

(6) Based on the directions from the CO or XO, conduct search of activity by command personnel or (if appropriate) by SECDET personnel and Military Working Dogs (MWDs).

(7) Based on directions from the CO or XO, authorize personnel to re-enter work spaces.

(8) Complete required SITREPS, OPREPS or other reports as required.

3. Policy. Many bomb threats received are unfounded. This can foster complacency on the part of those receiving the threats. To avoid the possibility of loss of life or damage to government property, it must be assumed that any bomb threat received is not a hoax. Major disruptions to normal operations are not desired, but each threat must be treated seriously. The only person authorized to declare a bomb threat a hoax is the cognizant commanding officer.

4. Definitions.

a. Bomb. A device capable of producing damage to material and injury or death to personnel when detonated or ignited. Bombs are classified as explosive or incendiary. When a bomb explodes or ignites, it may cause secondary explosions.

b. Bomb Threat. A message concerning a threat of a bomb, delivered by any means which may or may not:

(1) Specify the location of the bomb.

(2) Include the time for detonation or ignition.

(3) Contain an ultimatum related to the detonation or ignition or concealment of the bomb.

c. Bomb Incident. Any occurrence concerning the detonation or ignition of a bomb, discovery of a bomb, or receipt of a bomb threat.

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APPENDIX III

STATION CONTINGENCY PLANS/STANDARD OPERATING PROCEDURES FOR EMERGENCIES

SECTION 8

SABOTAGE

1. Purpose. To establish step-by-step procedures for station personnel in the event of an act of sabotage. By mere virtue of description, there are infinite possibilities for sabotage activities. Consequently, no set procedure can be established to cover all areas. The following guidelines may be used in whole or in part to report and control actual or suspected sabotage attempts.

2. Definition.

a. For the purpose of this chapter, sabotage is defined as "an act or acts with intent to injure, interfere with, or obstruct the national defense of a country by willfully injuring or destroying, or attempting to injure or destroy, any national defense or war material, premises or utilities, to include human and natural resources."

b. (NOTE: During peace time, destruction of government property by military and/or civilian personnel is normally investigated by the Naval Investigative Service (NIS) as an act of wrongful destruction, vice sabotage.)

3. Action. Each department and tenant activity is responsible to:

a. Write an appendix to this chapter covering internal area of responsibility and insert it immediately following these procedures.

b. Forward a copy to Director of Security.

c. In order to make the most effective and timely use of these procedures, it is imperative that all personnel be familiar with the contents of this section.

d. All personnel will periodically review and practice internal procedures to enhance their ability to respond.

e. Commanding Officer (CO), Officer-in-Charge (Oinc) and Command Duty Officers (CDO) of NAS Jacksonville and tenant commands or activities shall report all incidents requiring emergency action to NAS Jacksonville SECDET.

(1) All incidents will receive immediate attention and positive action taken as outlined in this section.

(2) The CDO of the threatened command will become the on-scene commander and will accomplish the following:

(3) Ensure NAS JAX SECDET has been notified.

(4) Ensure the appropriate superior in command has been notified.

(5) Obtain a decision from the Commanding Officer (CO) or Executive Officer (XO) regarding evacuation of threatened area. If time doesn't permit notification of the CO or XO, the CDO may order the evacuation.

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(6) Based on the directions from the CO or XO, conduct search of activity by command personnel or (if appropriate) by SECDET personnel and Military Working Dogs (MWDs).

(7) Based on directions from the CO or XO, authorize personnel to re-enter work spaces.

(8) Complete required SITREPS, OPREPS or other reports as required.

4. Reporting Sabotage. Recognition of an act of sabotage is often difficult. Some acts of sabotage are obvious; i.e., bomb planted in water treatment plant or other industrial plants, subversive literature left in break/lunch areas, etc. Some acts are not obvious; i.e., small piece of metal in a moving gear, fire in hangar bay or other buildings. Due to the difficulty of recognizing acts of sabotage, all suspected acts of sabotage shall be reported. The observer will contact Security Detachment Dispatch, extension 2661/2662, and report as follows:

a. Give name of saboteur, if known, and location and description of sabotage act.

b. Leave his/her name and phone number for investigative purposes.

5. Miscellaneous. The best countermeasures against sabotage acts are employee education, planning and AWARENESS. It is imperative that all military and civilian employees be aware that saboteur activities can happen and they should be prepared to react immediately. Remember, any unusual act by any person, can be an act of sabotage.

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APPENDIX III

STATION CONTINGENCY PLANS/STANDARD OPERATING PROCEDURES FOR EMERGENCIES

SECTION 9

BARRICADED CAPTOR, HOSTAGE, TERRORIST OR HIJACKING

1. Purpose. To establish step-by-step procedures for Security Detachment (SECDET) and station personnel in the event of a barricaded captor, hostage, terrorist, or hijacking situation.
2. Jurisdiction. Military commanders have the authority and responsibility to protect Department of Defense (DOD) property under their control. While SECDET may make the initial response to a barricaded captor, hostage, terrorist, or hijacking situation, Naval Investigative Service (NIS) has the primary station jurisdiction and must be notified immediately. Onboard NAS Jacksonville, these offenses may constitute attempted larceny of government property, kidnapping, extortion or conspiracy to commit these acts. Although NIS has primary jurisdiction on station, it also shares this purview with the Federal Bureau of Investigations (FBI), depending on the civil or military status of the suspects or hostages. However, section 1357(e)(2) of the Federal Aviation Act of 1958 as Amended, 49 USC, Chapter 20 provides that the Federal Aviation Administration (FAA) has exclusive responsibility for direction of U.S. law enforcement activities affecting the safety of persons aboard aircraft which are "in flight" and involve an air hijacking.
3. Action. Each department and tenant activity is responsible to:
 - a. Write an appendix to this chapter covering internal area of responsibility and insert it immediately following these procedures.
 - b. Forward a copy to Director of Security.
 - c. In order to make the most effective and timely use of these procedures, it is imperative that all personnel be familiar with the contents of this section.
 - d. All personnel will periodically review and practice internal procedures to enhance their ability to respond.
 - e. Commanding Officer (CO), Officer-in-Charge (Oinc) and Command Duty Officers (CDO) of NAS Jacksonville and tenant commands or activities shall report all incidents requiring emergency action to NAS Jacksonville SECDET.
 - (1) All incidents will receive immediate attention and positive action taken as outlined in this section.
 - (2) The CDO of the threatened command will become the on-scene commander and will accomplish the following:
 - (3) Ensure NAS JAX SECDET has been notified.
 - (4) Ensure the appropriate superior in command has been notified.
 - (5) Obtain a decision from the Commanding Officer (CO) or Executive Officer (XO) regarding evacuation of threatened area. If time doesn't permit notification of the CO or XO, the CDO may order the evacuation.

(6) Based on the directions from the CO or XO, conduct search of activity by command personnel or (if appropriate) by SECDET personnel and Military Working Dogs (MWDs).

(7) Based on directions from the CO or XO, authorize personnel to re-enter work spaces.

(8) Complete required SITREPS, OPREPS or other reports as required.

4. Procedures.

a. Officer of the Day (OOD). Upon notification of a barricaded captor, hostage, terrorist, or hijacking situation, the OOD will:

(1) Immediately notify the Command Duty Officer (CDO) and SECDET Police Dispatcher, and ensure both are apprised of all available information.

(2) At the direction of the CDO or other competent authority, commence notification of the personnel listed in Exhibit A-111-9-1A. Parties notified will be provided with the location of the Emergency Command Center and will be requested to report to it.

(3) Initiate a chronological log of events, including names of personnel notified and the activity to which they are assigned.

(4) In collaboration with the CDO, answer command inquiries and refer off-station civilian and press inquiries to the Public Affairs Officer (PAO).

b. Command Duty Officer (CDO). Upon notification of a barricaded captor, hostage, terrorist, or hijacking situation on the station, the CDO will:

(1) Instruct the OOD to notify the SECDET dispatcher and personnel listed on the Personnel Notification Check List.

(2) Notify the Commanding Officer.

(3) Open and remain at the Emergency Command Center (ECC), located on the second deck of Building 110.

(4) Ensure that radio and telephone equipment is operational for ECC personnel.

(5) Establish a direct means of communication between the ECC and Field Command Post.

(6) Assume command of the situation until relieved by the Commanding officer or his designated representative.

c. Naval Investigative Service (NIS). Upon notification of a barricaded captor, hostage, terrorist, or hijacking situation, NIS will respond to the scene and coordinate notification of any other federal or local law enforcement agency required.

d. Federal Bureau of Investigations (FBI). If the situation is deemed a "Not in Flight" situation, NIS will notify the FBI and a determination will be made if they will respond or decline. If they decline, the CO will continue to exercise overall command and responsibility of the situation.

e. Federal Aviation Administration (FAA). If the situation is deemed an "In Flight" situation, NIS will notify the FAA and a determination will be

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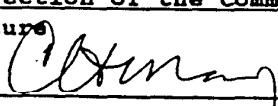
made if they will respond or decline. If they decline, the CO will continue to exercise overall command and responsibility of the situation.

ANNEX H

REFERENCES

- A. DLAM 5710.1, Physical Security Manual
- B. DLAM 5335.2, Base Operations Support System Users Manual
- C. DLAM 4140.2 Vol III, Supply Operations Manual
- D. DLAR 4145.11 Safeguarding of DLA Sensitive Inventory Items of Supply
- E. NAVSUPINST 5530.2A, Material Security and Supply System Integrity
- F. DDRE Physical Security Plan
- G. DLAR 5200.12, DLA Information Security Program
- H. DOD 5200.1-R, Information Security Program Regulation
- I. OPNAVINST 5510.1H, Information and Personnel Security Program Regulation
- J. NASJAXINST 5530. 2, NAS Jacksonville Security Plan
- K. NSC/DDDJAXINST 3006.1, Destructive Weather Plan
- L. NASJAXINST 3140.1P, Destructive Weather Plan

ANNEX F

SUPPORT AGREEMENT			
Agreement No. 00207-92275-080	2. Superseded Agreement No. NEW	3. Effective Date 1 October 1992	4. Expiration Date Indefinite
Supplying Activity		6. Receiving Activity	
a. Name and Address UIC: N00207 COMMANDING OFFICER NAVAL AIR STATION Jacksonville, FL 32212		a. Name and Address UIC: SW3500 DIRECTOR, DEFENSE DISTRIBUTION REGION CENTRAL (DDRC) for Distribution Center Jacksonville Memphis, TN 36114-5297	
b. Major Command UIC: N00060		b. Major Command UIC: N/A	
7. Support Provided By Supplier			
a. Support (Specify what, when, etc.)		b. Basis For Reimb	c. Est Reimb
SUMMARY OF CATEGORY CODES AND REIMBURSABLE AMOUNTS AT ATTACHMENT 1			\$ 373,840.00
8. Supplying Component		9. Receiving Component	
a. Comptroller Signature	b. Date	a. Comptroller Signature	b. Date
(SAME AS APPROVING AUTHORITY)			
c. Approving Authority (Typed Name, Organization, Phone No.) C. H. MANN, JR., CDR, USN 772-2583 Resources Management Officer By Direction of the Commanding Officer		c. Approving Authority (Typed Name, Organization, Phone No.)	
Signature 	Date 2/10/93	Signature	Date
10. TERMINATION (Complete only when agreement is terminated prior to expiration date)			
a. Approving Signature	b. Date	c. Approving Signature	d. Date

Support Provided By Supplier		
a. Support (Specify what, when, etc.)	b. Basis For Reimb	c. Est Reimb
A.1. Chapel & Chaplain Services	Military assigned	\$ 75
A.2. Command Element	Total personnel	1,452
A.3. Common Use Facility	Total personnel	3,432
A.4. Disaster Preparedness	Sq Ft of facilities	1,149
A.5. Environment Compliance	Total personnel	2,880
A.6. Fire Protection	Sq Ft of facilities	330,004
A.7. Libraries	Eligible personnel	536
A.8. Morale & Fitness Support	Eligible personnel	275
A.9. Police	Total personnel	11,708
A.10. Safety	Total personnel	2,539
B.1. Administrative Services	Total personnel	1,708
B.4. Civilian Personnel Services (CEAP)	Total civilians	400
B.7. Community Support Service	Military assigned	901
B.14. Facilities/Real Property Support	Sq Ft of facilities	13,597
B.19. Housing and Lodging Services	Military assigned	877
B.35. Other Suport - Electronic Equipment	Equipment services	2,307
		<hr/>
		\$ 373,840